

Template for MO submissions 2nd IM onwards

2	<p>Overview of MO process of monitoring educational standards</p> <p>a) Maximum of 2000 words +/- other supporting documents that the MO uses.</p> <p>b) To include details of quality issues relating to the educational programmes recognised as providing membership of MO, with cross referencing to items identified by External Assessor (EA) report and MO national monitoring processes during specified time period</p> <p>c) To include a response to prospective conditions identified from the previous IM process</p>	<p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p>
3	Supporting documentation demonstrating that the credentials for the EA have been met (see Appendix B of Standards Document and credentials for EA document)	<p style="text-align: center;"><input type="checkbox"/></p>
4	EA reports for each educational programme for the previous 6 years (see EA's report template) i.e. the EA writes a report every 3 years as a minimum to the MO for each educational programme	<p style="text-align: center;"><input type="checkbox"/></p>
5	Relevant extracts of the minutes of the meeting(s) of the MO when the EA reports were considered to demonstrate how items arising have been addressed.	<p style="text-align: center;"><input type="checkbox"/></p>
6	<p>Within the 2000 word document and any supporting documents (for example EA report, meeting minutes, programme curriculum, overview of quality processes document etc) detailed as a requirement in point 2 above, please ensure that there is clarity and clear documentation for the following components of each of the recognised educational programmes:</p> <p>a) The ongoing ability of each programme to meet the IFOMPT Standards Document requirements through content; delivery; theoretical and practical components; hours of learning; resources; suitability of teachers, examiners, supervisors, mentors; clinical mentorship component; assessment processes; and support for teachers, examiners, supervisors, mentors.</p>	<p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p>

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	<p><i>b)</i> Evidence regarding the quality of all aspects of the programme through monitoring processes, including : theory and practical course work, research project, clinical examinations, clinical placements, student experience, instructors experience, mentors experience. e.g. evaluation of the programme (by instructors, students, external examiner, external assessor).</p> <p>Note: Examples of evaluation and reporting processes need to be included.</p>	<input type="checkbox"/>
	<p><i>c)</i> Processes of quality monitoring and evaluation of educational programmes by MO including the process of how feedback is dealt with and followed through by the MO in collaboration with each educational programme team</p>	<input type="checkbox"/>
7	<p>Within the 2000 word document and any supporting documents detailed as a requirement above, please ensure that there is clarity and clear documentation of the mapping of all recognised educational programmes' curricula to the IFOMPT Standards Document dimensions and their competencies (see mapping template).</p>	<input type="checkbox"/>
8	<p>Within the 2000 word document and any supporting documents detailed as a requirement above, please ensure that there is clarity and clear documentation of an overview of quality assurance mechanisms for the educational programmes i.e. feed-forward mechanisms and planning for the future</p>	<input type="checkbox"/>